

November 26, 2018

## <u>Board of Zoning Adjustment</u> Applicant's Notification to ANC and Owners of Adjacent Properties

This statement is submitted on behalf of 614 Otis LLC (the "Applicant"), owner of the property location at 614 Otis Pl NW, Square 3035, Lot 0063 (the "Subject Property"). The Subject Property, located in the RF-1 zone district, is located near the intersection of Warder St NW and Park Pl NW.

The Applicant pledges to contact local Advisory Neighborhood Commission (ANC) 1A, the Office of Planning and adjacent property owners to notify them of the intent to convert the existing single family residential building to an apartment house, not less than 14 days before the scheduled public hearing/meeting.